



Health and Safety Policy

At the Warsaw Security Forum, we put the health and safety of our Guests first. The preparations for the 2021 edition, which is set to take place on 5-6 October, are conducted in accordance with the measures recommended by the Chief Sanitary Inspector of the Republic of Poland and the Ministry of Health of the Republic of Poland in order to minimize the risk of contamination to the greatest extent possible.

In line with the current sanitary situation, the Conference will take place in a hybrid format, combining both in-person and online content. The number of in-person Guests has been significantly reduced from over 1500 in 2019 to around 500 hand-picked Guests in 2021. Virtual participation will take place via a specially-dedicated and highly interactive online Platform.

The following policy has been prepared with the health and safety of our Guests and Staff as the highest priority. We reserve the right to modify the policy in line with all applicable laws issued by the Government of the Republic of Poland, including the right to modify the final format of the conference.

The Organizers are following the latest Covid-19-related developments very closely as well as the recommendations issued by the Government of the Republic of Poland, the World Health Organization and all other relevant authorities.

Guests Anti-COVID Safety Requirements

1. All Guests at the Venue are required to sign a digital declaration that either:
 - a. 14 days before the start of the Warsaw Security Forum 2021 (i.e. September 21, 2021), they will be vaccinated against COVID-19, which means that they will provide the EU Covid Certificate (UCC), confirming that they have been fully vaccinated against COVID-19 with two doses of the Comirnaty vaccine (BioNTech / Pfizer), or Moderna, or Vaxzevria (AstraZeneca) or one dose of Janssen (Janssen Pharmaceutica NV) vaccine, i.e. vaccines that have been authorized in the European Union. They will present the proof of vaccination to the Forum Organizer before entering the conference venue;

or

- b. 14 days before the start of the Warsaw Security Forum 2021 (i.e. September 21, 2021) they will be fully vaccinated against COVID-19 with two doses of Comirnaty (BioNTech / Pfizer), or Moderna, or Vaxzevria (AstraZeneca) or one dose of Janssen (Janssen Pharmaceutica NV) vaccines, i.e. vaccines that have been authorized in the European Union, and they will provide a vaccination certificate other than the EU Covid Certificate (UCC). They will present the proof of vaccination to the Forum Organizer before entering the conference venue;

or

- c. 14 days before the start of the Warsaw Security Forum 2021 (i.e. September 21, 2021), they will be fully vaccinated against COVID-19 with a vaccine other than the vaccines that have been authorized in the European Union, i.e. Comirnaty (BioNTech / Pfizer), Moderna, Vaxzevria (AstraZeneca) or Janssen (Janssen Pharmaceutica NV). If asked, they will present the proof of vaccination to the Forum Organizer before entering the conference venue;

or

- d. 14 days before the start of the Warsaw Security Forum 2021 (i.e. September 21, 2021), they will not be vaccinated against COVID-19 and before entering the conference venue, they will present a documentation of a negative COVID-19 test (PCR of Antigen) or recovery from COVID-19. The test has to be taken not earlier than 72 hours (PCR) or 48 hours (Antigen) prior to entering the conference Venue.

And that:

- e. They will not participate in the Warsaw Security Forum 2021 if they notice any symptoms that might cause the infectious disease 14 days prior to the start of the Warsaw Security Forum 2021 (i.e. September 21, 2021). The symptoms include in particular: fever, chills, cough, muscle aches, headaches, sore throat, congestion or a runny nose, shortness of breath or other breathing difficulties, and that:
 - f. They will not participate in the Warsaw Security Forum 2021 if they test positive for COVID-19 30 days prior from the start of the Warsaw Security Forum 2021 (i.e. September 5, 2021)
2. Guests will only be admitted to the venue if they present:
 - a. the EU Digital Covid Certificate proving that they have either been fully vaccinated, tested or recently recovered from Covid-19; or
 - b. another proof of vaccination against Covid-19; or
 - c. the result of a negative Covid-19 PCR test done within 72 hours before the start of the conference; or
 - d. the result of a negative Covid-19 Antigen test done within 48 hours before the start of the conference.
 3. Although the Organizers reserve the right to request proof of vaccination or a negative PCR or Antigen test, this information will not be stored by the Organizer in any way.

- a. All information regarding EU Digital Covid Certificate will be verified using a mobile application (“Skaner Certyfikatów COVID”) certified by the Government of the Republic of Poland and available to download at (<https://www.gov.pl/web/certyfikat/pobierz>). The application scans the QR code attached to every EU Digital Covid Certificate and indicates whether the certificate is valid or not.
 - b. Should a Guest not have an EU Digital Covid Certificate, they need to provide other proof of vaccination, which will then be checked manually by Staff.
4. All Guests at the Venue will be required to disinfect their hands upon arrival and will be encouraged to do so throughout the event.
5. The Organizer reserved the right to check the body temperature of Guests present at the Venue.
6. All Guests will be required to wear masks at the Venue and throughout the duration of the Conference.
7. The Organizer will provide each Guest with a package containing a three-layered face mask, which allows air permeability of ≥ 96 L/m²/s and have particle filtration efficiency of above 90%.
8. Single-use masks will also be available throughout the Venue.
9. All Guests will be encouraged to maintain social distancing at a minimum of 1,5m whenever possible.
10. The Organizers highly encourage all Guests to have a valid international insurance policy, which will, among others, insure against any Covid-19-related costs. The Organizers take no responsibility for any medical costs incurred by the Guests of the Conference. Any exceptions to this will only apply to the on-site rapid tests, which will be provided in a limited number in exceptional circumstances.
11. The rapid tests which will be available on-site on both days of the conference between the hours of 7 a.m. and 2 p.m. will be provided in exceptional circumstances to those who are not vaccinated with one of the vaccines approved by the EMA and for those who suddenly display symptoms of a Covid-19 infection such as shortness of breath, cough, temperature etc.
 - a. The rapid tests will be provided by Biocredit which are certified by the World Health Organization and by the Ministry of Health of the Republic of Poland.
12. It will be recommended that all Guests familiarize themselves with and follow the latest recommendations by the Chief Sanitary Inspector of the Republic of Poland and the Ministry of Health of the Republic of Poland as well as applicable laws and regulations, available at <https://www.gov.pl/web/coronavirus>
13. The Organizers reserve the right to adjust the number of Guests to the Government regulations applicable at the time of the Conference.

Staff Anti-COVID Safety Requirements

1. The Organizers will communicate this Health and Safety Policy to their Staff, and any contractors working on their behalf as well as all Guests.

2. All Staff will be familiar with this Health and Safety Policy and its annexes as well as any government recommendations in place during the Conference.
3. All Staff working at the Venue will be fully vaccinated with one of the Covid-19 vaccines approved by the European Medicines Agency (EMA).
4. All Staff working at the Venue will wear face masks throughout the duration of the Conference.

Venue Safety Measures

1. The Organizers and the Hotel where the Conference will take place will make sure that all premises are regularly cleaned and disinfected (both prior to and during the event).
 - a. Microphones and earpieces will be disinfected after each use.
 - b. Computers, info kiosks, table tops, door handles, handrails, balustrades, podium table-tops and chairs will be regularly disinfected by the Hotel staff.
 - c. The interpretation and translation equipment will be disinfected after each use and Guests will be encouraged to use their own earphones.
2. The premises will be ventilated and appropriate air flow will be assured.
3. Single-use face masks and disinfectants will be available throughout the conference on the premises and they will conform to all norms and certificates as required by the relevant authorities of the Republic of Poland and listed on the Government website: <https://www.gov.pl/web/zdrowie/informacje-dotyczace-produktow-wykorzystywanych-podczas-zwalczania-covid-19>
4. The Organizers and the Hotel will make sure that appropriate markings on the floor will remind Guests to observe the social distance of 1,5m in places such as queues to the registration desk or buffet.
5. The Organizers and the Hotel will make sure that instruction on how to effectively wash hands, in accordance with the World Health Organization (WHO) will be displayed in the bathrooms at the venue for the duration of the Conference.
6. The Hotel will ensure that the dining areas will be arranged according to the sanitary recommendations applicable at the time of Conference.
7. The registration process will be digitalised to the biggest extent possible in order to avoid unnecessary contact at the registration desk.
8. The registration desk will be regularly disinfected.
9. The distribution of any printed materials will be limited to the minimum in order to limit the distribution of viruses and bacteria and all Guests will be encouraged to access any information about the Conference digitally and on their own devices whenever possible.
10. The Organizer will use track and trace technology to check who is going into conference rooms and at what time and at what time they leave. This will help better determine those at risk of contamination in case of a Covid-19 infection.
11. The Organizer will ensure that at least one isolation room is available at the Venue in case of a suspected Covid-19 infection.

Additional Provisions

1. As quarantine might be mandatory upon arrival to Poland from some regions, all international Participants will be requested to check these provisions before arriving to Poland. This can be done via at the following websites:

<https://www.gov.pl/web/coronavirus/travel> or

<https://www.gov.pl/web/coronavirus/temporary-limitations>

These regulations are subject to change in line with the evolving epidemiological situation and Participants are advised to follow the updates regularly.

2. Please note that some groups are exempt from mandatory quarantine. This exemption applies to, among others:
 - a. Soldiers and civilian personnel of the Armed Forces of the Republic of Poland and its allies, while on duty;
 - b. Members of the diplomatic corps, consulates and representatives of international organizations as well as their families and any other persons crossing the border using a diplomatic passport;
 - c. All persons in possession of the EU Digital Covid Certificate.

This is in line with the Regulation of the Council of Ministers dated 6 May 2021, which can be accessed here:

<https://isap.sejm.gov.pl/isap.nsf/download.xsp/WDU20210000861/O/D20210861.pdf>

Up-to-date information on any restrictions while entering Poland can also be found on the website of the Polish Border Guard:

<https://strazgraniczna.pl/pl/aktualnosci/informacje-dla-podrozny/9081,Kwarantanna-po-przekrozeniu-granicy.html>

3. The Organizers will follow the different regulations and recommendations issued by the Government of the Republic of Poland and the World Health Organization and will do their best to update this document accordingly. All Guests are equally encouraged to follow the official regulations and recommendations and keep themselves up to date on the evolving provisions.
4. The hotel rooms where Guests may choose to stay for the duration of the Conference remain solely the responsibility of the Hotel. However, the Hotel will ensure that the rooms will be cleaned and disinfected in accordance with the Hilton CleanStay strategy as outlined on the website: <https://www.hilton.com/en/corporate/cleanstay/>
5. This document has been communicated to all Warsaw Security Forum Guests and Staff. By participating in the conference all persons agree to abide by the rules outlined in this document.

Definitions

- **Conference** is defined as the Warsaw Security Forum 2021 which will take place on 5-6 October 2021 in the Double Tree by Hilton hotel at ul. Skalnicowa 21, 04-797 Warsaw, Poland. This may be abbreviated to: WSF.
- **EU Digital Covid Certificate (UCC)** is defined as the QR code-based certificate used to verify if a person has been vaccinated against Covid-19, or recently received a negative test result, or recently recovered from Covid-19. The certificate is free of charge, can be issued in a paper or digital format and is valid in all Member States of the European Union as well as the European Free Trade Association.
- **Guest** is defined as any person registered at the WSF 2021 and participating in the in-person event in Warsaw. This includes but is not limited to: speakers, moderators, representatives of sponsors and partners, members of government and national administrations, members of diplomatic corps and armed forces, participants of the National Security Leaders program, the participants and alumni of the European Academy of Diplomacy and any other persons participating in the conference.
- **Organizer** includes the paid and unpaid staff of the Casimir Pulaski Foundation (CPF) and the German Marshal Fund of the United States (GMFUS)
- **Staff** are limited to any persons employed by either one of the Organizers on full-time or part-time basis as well as interns and volunteers provided that they are in possession of a contract signed by either one of the Organizers.
- **Venue** denotes the space where the Warsaw Security Forum 2021 will take place on 5-6 October 2021, that is: the Double Tree by Hilton hotel, at ul. Skalnicowa, 04-797 Warsaw, Poland

Annex 1: Procedure in case of a suspected Covid-19 infection at the Venue.

The Organizers will take all the necessary precautions to ensure the highest health and safety standards in order to limit the possibility of a Covid-19 contamination to a minimum. However, the Organizers realize that the risk remains and have therefore outlined a procedure to be followed in case a suspected Covid-19 infection is discovered at the Venue. The following protocol will be put in place:

1. Once there is a suspected Covid-19 infection discovered at the Venue, the person will be immediately put into an isolation room. They will be required to wear protective gloves and a mask.
2. The person suspected of a Covid-19 infection will be tested.
3. The areas used by the person suspected of a Covid-19 infection will be sanitized and everyone who had contact with this person will be to be informed about it.
4. The person suspected of a Covid-19 infection will not return to the Venue unless the test returns a negative result.
5. Should the symptoms persist despite the negative test, the person in question will be asked to leave the Venue as a precaution.
6. Should the rest return a positive result, the local sanitary and epidemiological station (pl: *Sanepid*) will be notified and its instructions and recommendations will be followed. The infected person will be required to leave the Venue with their own means of transport.
7. The isolation room will be thoroughly disinfected after each use.

The Organizer will ensure that all Staff and any sub-contractors will be familiar with this procedure.

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